

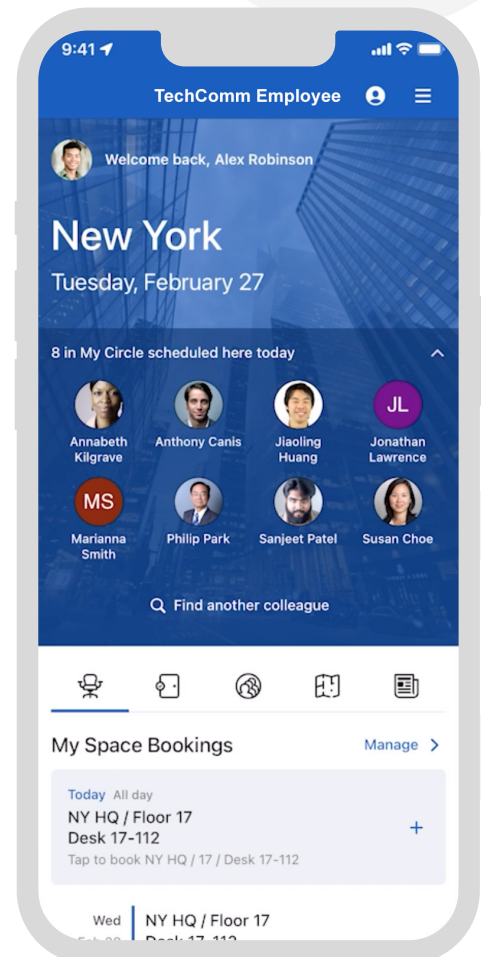
Your New Office Orchestrator: Elevate Hybrid Team Collaboration with MODO's Bookings Solution

Elevate your office orchestration with **MODO's Office Orchestrator™**, offering personalized booking solutions at scale, seamless integration with Integrated Work Management Systems (IWMS) and floor plan systems of record, and unmatched customization options. Transform the complexities of office re-entry into effortless efficiency with MODO's comprehensive suite of tools. From desk and room reservations to coordinating schedules, finding collaborators, and navigating the office, MODO ensures a best-in-class experience for your hybrid workforce.

Save time and effort with MODO's industry-leading Bookings solution. It simplifies desk and attendance reservations, allowing employees to book in seconds based on preset preferences and favorite spaces across multiple locations. Automatically releasing no-show bookings optimizes available real estate and provides valuable insights to facility managers for space optimization, freeing up their time for more strategic tasks.

MODO's My Circle™ solution amplifies Bookings by enabling employees to schedule time in sync with their teammates, maximizing in-office productivity. Employees can even book spaces near their colleagues or switch existing reservations to align with a team's changing plans. MODO customers use Bookings and My Circle globally, enabling hundreds of thousands of employees to book desks and collaboration spaces worldwide.

Best yet, the Bookings solution gives you valuable data on space utilization and employee engagement, so you don't struggle with overbooked Tuesdays, Wednesdays, and Thursdays and a ghost town on Mondays and Fridays. With MODO's Office Orchestrator, you can streamline your office operations and create a dynamic, productive work environment for your team.



Give your workforce powerful tools to drive employees collaboration and productivity

Empower employees to come to the office while meeting their flexibility needs.

With Modo's Space Booking solution, employees can:

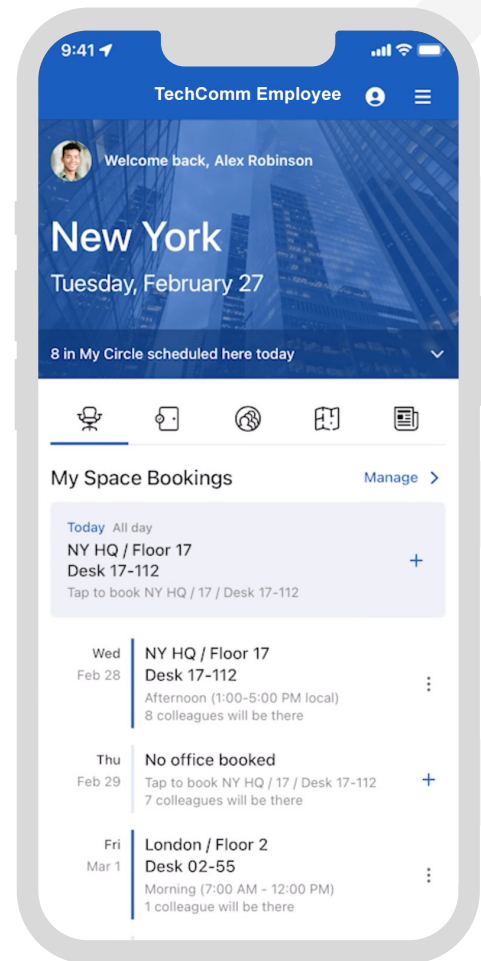
- Reserve favorite spaces with a single tap; book anywhere in seconds!
- Plan with advanced booking for up to five weeks.
- Book a space for the day, or select a company-defined time slot.
- Quickly switch locations to book spaces while traveling to another office.
- Edit, extend, and cancel reservations.
- Receive reminders to check in for scheduled reservations or when the availability of a reserved space changes.

Supercharge Space Booking with My Circle to maximize productivity

- Use My Circle to view colleagues' in-office schedules and booking locations.
- Book spaces at the same location and days as colleagues
- Adjust reservations to align with team planning.

Easily customize the app to meet company needs and hybrid work policies

- Add and remove locations, floors, neighborhoods, and spaces with zero code in minutes.
- Manage settings such as weekday availability, reminder notification timing, and time slots.
- Delegate management of each location.
- Enable assistants and proxies to book on behalf of others
- Quickly get space reservation data via to gain insights into booking trends such as usage over time, frequency by team or department, and which reserved spaces are going unused.

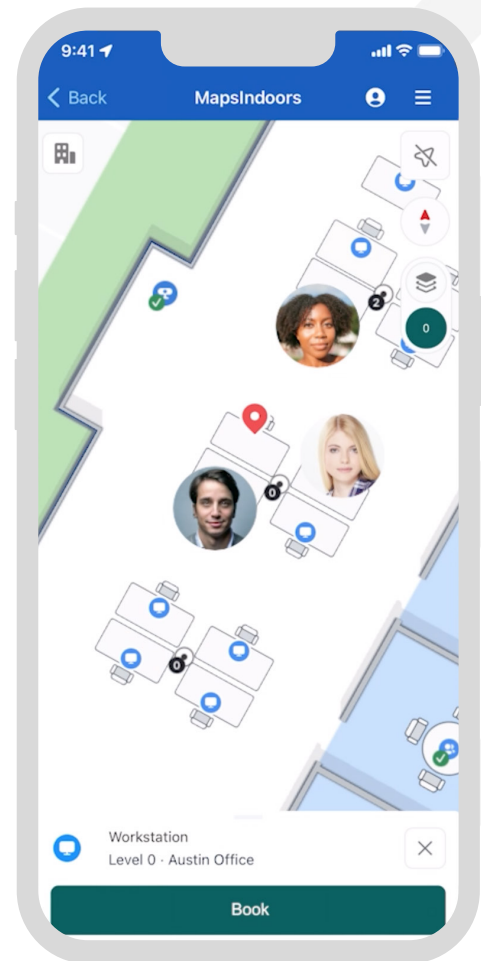


Enhance your space booking experience with My Circle

Foster collaboration, connection, and engagement

Modo's My Circle solution enables employees to:

- View their Circle for quick access to their most frequent collaborators.
- View a list of additional colleagues suggested by the company.
- Add or remove individual colleagues to their Circle with one tap.
- See information about a colleague, such as their photo, full name, job title, contact information, days scheduled in the office, attendance plans, and space reservations.
- See their team's collective attendance plans so employees know when to book for maximum productivity with colleagues.
- View the in-office schedule of colleagues, their current booking, and the booking location on a floor plan (requires Space Booking and Indoor Maps).
- Opt out of sharing their attendance plans and reservations with colleagues.
- Search the company's entire directory to find colleagues by name or email.
- Deep-link into Slack to continue conversations with colleagues.
- Manage and update your employee directory and their Circles through a robust, secure, and field-tested API.
- Populate and manage your employee directory for other purposes, such as personalizing content on your app and sending notifications.
- View and update user information (such as their photo, full name, job title, contact information, and much more).
- Add or remove colleagues from employees' Circles.
- Populate and manage an employee's list of suggested colleagues.
- Determine your employees' search experience by configuring which attributes/ profile fields to search by.



Boost Your Workspace with Modo: Keep your employees connected, engaged, and productive in a healthy, collaborative environment with the other integrated Modo solutions.

- Hybrid and In-Office Flexibility
- Connection and Collaboration
- Employee Engagement
- Productivity
- Scheduling
- Digital Access
- Office Moves
- Company Information and Events
- Facilities and IT Ticketing
- Health and Wellness
- Transform dynamic office layouts into collaboration hubs with conference room reservations, strategic work zones, and neighborhoods to streamline project efficiency.
- Keep employees connected and engaged with essential resources, community, location-based messaging, and multimedia communication.
- Master the art of effective office management with space utilization and occupancy data.
- Simplify your workplace operations by mastering the lifecycle of digital IDs, eliminating the need for physical cards, and ensuring efficient, seamless control of employee access.



Out-of-the box ready modules, templates, and starter kits



Deploy once and update instantly across systems and devices



Securely scale AWS-hosted and SOC2-certified



Endless productized integrations and native SDKs



Personalized and localized communications across devices



24/7 team of digital experts to make your app a success on launch day and beyond